

CITY OF NIAGARA FALLS
NEW YORK

February 10, 2021

TO: The Council
FROM: Mayor Robert M. Restaino
SUBJECT: RFP #2021-01 Grant Consultant Services

We respectfully request you authorize the Mayor to enter into an agreement as follows:

WITH: G&G Municipal Consulting and Grant Writing
P.O. Box 39
Spencerport, New York 14559

FOR: Grant Consultant Services

Notice that proposals were to be received was advertised in the Niagara Gazette and requests for proposals were sent to fourteen (14) vendors. Two (2) responses were received.

The City conducted this RFP to find a vendor capable of rendering grant consultant services to all City departments on an ongoing and as needed basis. After a review of the proposals received, the Administration is recommending that G&G Municipal Consulting and Grant Writing ("G&G") provide these services going forward. G&G will provide both grant writing and grant administration services to all City departments and will also assist departments in finding grant opportunities. This will allow the City to maximize the revenue from grant awards and help defray costs and provide services which would otherwise need to be provided with local tax dollars.

This agreement shall be for one (1) year, and the cost to the City shall be as follows:

- 1) Grant Writing Services: \$30,642.50 (for an unlimited number of grant applications);
- 2) Grant Administration (where grant permits reimbursement of administration costs): Vendor receives ninety percent (90%) of permitted costs, City retains ten percent (10%)
- 3) Grant Administration (where grant does not permit reimbursement): 50 hours per year at no cost, \$55.00 per hour thereafter.

Funding will be available in A1210.0001.0451.000. Will the Council authorize the Mayor to execute an agreement with G&G Municipal Consulting and Grant Writing in a form acceptable to the Corporation Counsel?

Respectfully submitted,

Mayor Robert M. Restaino

Anthony J. Restaino
City Administrator

Funding Approval:

Daniel Morello
City Controller

KENNEDY _____ SPANBAUER _____ TOUMA _____ VOCCIO _____ TOMPKINS _____